

BY-LAWS OF COVENANT PRESBYTERIAN CHURCH  
PRESBYTERIAN CHURCH IN AMERICA  
ISSAQUAH, WASHINGTON

INTRODUCTION

These bylaws, in the main, address and detail the relationship of Covenant Presbyterian Church of Issaquah to the civil authority.

ARTICLE I. NAME

The name of this corporation shall be: "Covenant Presbyterian Church of Issaquah" which is a domestic non-profit organization. In these By-laws, the corporation shall also be referred to as "CPC." The address of the registered office of the Corporation is 22116 SE 51st Place Issaquah, WA 98029.

ARTICLE II. PURPOSE

The general purpose of CPC is to proclaim, administer, and uphold the gospel and law of Christ as revealed in the Scriptures, and in accordance with the Constitution of the Presbyterian Church in America.

ARTICLE III. GOVERNING DOCUMENTS

The operation of CPC shall in all instances be, in order of importance, according to the Holy Scriptures and the Constitution of the Presbyterian Church in America, which consists of the doctrinal standards set forth in the Westminster Confession of Faith, together with the Larger and Shorter Catechisms and *The Book of Church Order*, as adopted by the Presbyterian Church in America ("Governing Documents").

Should any question, process or procedure arise that is not dealt with or delineated in these Bylaws, or in the Governing Documents, then the Revised Code of Washington ("RCW"), Chapter 24.03, "Washington Nonprofit Corporation Act" shall control.

ARTICLE IV. DIRECTORS

The corporate affairs of this church shall be conducted and managed by a Board of Directors which is comprised of all Session (Elders) and Diaconate officers, elected as prescribed by *The Book of Church Order* of the Presbyterian Church in America. The term for Ruling Elders and Deacons shall be for three (3) years. After serving his term an Elder or Deacon shall be eligible for reelection.

These Bylaws shall not govern the operation of the Session or the Board of Deacons. The Directors are subject to *The Book of Church Order* of the Presbyterian Church in

America, the lawful direction of the Session of CPC, the laws of the State of Washington, CPC's Articles of Incorporation and these Bylaws.

Meetings of the Board of Directors shall be held at such place, either within or outside the State of Washington, as may, from time to time, be fixed by resolution of the Board of Directors, or as may be specified in the notice of meeting.

This Corporation shall have four corporate offices: president, vice-president, secretary, and treasurer. Each office has a three- (3-) year term which is perpetually renewable. The Board of Directors shall elect corporate officers from their own number. Teaching Pastors shall not be elected for, or otherwise hold corporate offices.

The Board of Directors shall not transfer, sell, purchase, or encumber with loan any real estate for the church except by express authorization conveyed through a majority vote of the membership present at a meeting of the corporation held in accordance with the laws of the State of Washington.

#### ARTICLE V. GOVERNMENT

CPC is to be governed by the Session.

#### ARTICLE VI. MEMBERS OF THE CORPORATION

Members of Corporation shall be the Congregation of CPC, which consists of those persons who have been admitted into the communing membership of CPC according to the requirements and provisions of *The Book of Church Order* of the Presbyterian Church in America and the Session of CPC.

#### ARTICLE VII. MEETINGS OF THE CORPORATION

Meetings of the Congregation of the church, when called pursuant to the procedures required by *The Book of Church Order* of the Presbyterian Church in America, shall be considered to be meetings of the Corporation when the purpose of calling such meetings is for the consideration of matters concerning civil law, such as the buying, selling or mortgaging of real estate. Such Congregational Meetings shall be conducted according to the rules and procedures of *The Book of Church Order* of the Presbyterian Church in America.

The fiscal year of this church shall end on the 31<sup>st</sup> day of December in each year, and the Annual Meeting shall be held within six weeks thereafter. At the annual meeting of the congregation, the minutes of the preceding annual meeting and reports of the Clerk of Session, Officers, and all organizations of this church shall be presented. The list of

officer nominees shall be submitted to the membership for action. Also, such other business as may be necessary shall be transacted. The minutes of congregational and corporation meetings shall be read and approved before adjournment.

All meetings shall adhere to, and be conducted by, the most recent version of Robert's Rules of Order.

Quorums and voting shall be governed by RCW 24.03, and the minimum voting age shall be eighteen (18) years.

#### ARTICLE VIII. AMENDMENT OF BYLAWS

These Bylaws may be amended only by an affirmative vote of three-quarters (3/4) of the members voting at a Congregational Meeting, such amount to be not less than a quorum as provided in Article VI above. Members may vote by mail. Ballots must be received by the date of the meeting during which the vote will be taken.

An exact copy of the proposed amendment shall have been provided and conspicuously posted in the Narthex of CPC on the four (4) Sundays immediately preceding said meeting.